

# **Bulkeley and Ridley Parish Council Annual (first) Meeting** **On Tuesday 15<sup>th</sup> May 2018 At 7.30 pm in the Bickerton Village** **Hall**

## **AGENDA**

No	Item	Presented by								
1.	Apologies	Stg Item								
2.	Declarations of Interest	Stg Item								
3.	Chairman:- To elect a chairman for the year 2018 – 2019	Stg Item								
4.	Vice Chairman - To elect a vice-chairman for the year 2018 – 2019	Stg Item								
5.	Chairman’s Report	Stg Item								
6.	Appointment of Officers:- <ul style="list-style-type: none"><li>• Bickerton Burial Board Representatives</li><li>• Association of Parish Councils Representatives</li><li>• Bank Signatories</li><li>• Bunbury Charities</li></ul>	Stg Item								
7.	Approval of the Minutes of the Meeting held on 20 <sup>th</sup> February 2018	Stg Item								
8.	Matters Arising from the Minutes	Stg Item								
9.	Open Forum - residents can raise issues with the Council in open discussion	Stg Item								
10.	Policing:- to receive report from Police Cluster Meeting	Stg Item								
11.	Responsible Financial Officer:- - To confirm appointment	Stg Item								
12.	To confirm adoption of the following (as circulated):- <ul style="list-style-type: none"><li>• Code of Conduct</li><li>• Standing Orders</li><li>• Financial Regulations</li><li>• Risk Assessment</li></ul>	Stg Item								
13.	GDPR:- to receive report and agree any actions required	Stg Item								
14.	Annual Audit:- 14.1 To agree to appoint Richard Salmon to carry out the internal audit. 14.2 To accept and approve the Annual Governance Statement 14.3 To accept and approve the Risk Assessment (see attachment) 14.4 To accept and approve the Annual Return for Audit purposes (see attachment B)	Stg Item								
15.	Financial Report:- 15.1 To accept and approve the following payments:- <table><tr><th>Details of Payment</th><th>Amount</th></tr><tr><td>Bickerton Village Hall</td><td>tbc</td></tr><tr><td>Running Costs</td><td>Tbc</td></tr><tr><td>CHALC (Annual Subs)</td><td>TBC</td></tr></table>	Details of Payment	Amount	Bickerton Village Hall	tbc	Running Costs	Tbc	CHALC (Annual Subs)	TBC	Clerk
Details of Payment	Amount									
Bickerton Village Hall	tbc									
Running Costs	Tbc									
CHALC (Annual Subs)	TBC									

	Richard Salmon (internal audit)	TBC	
	Community Lincs (Insurance)	TBC	
	Village Maintenance	TBC	
	Mowing the playing field	TBC	
	Sitemaker (website costs)	£72.00	
16.	Planning Update:- 16.1 See planning register for applications received and recent decisions		Stg Item
17.	Highways:- Speedwatch:- to receive update		IH
18.	Bunbury Charity Report:- to receive report		MH
19.	Bickerton Village Hall:- to receive report		IH
20.	Village Maintenance:- 20.1 To agree action 20.2 To discuss mowing the playing field		IH
21.	Notice boards:-to agree action regarding revarnishing		IH
22.	Laybys: - to request notice directing people to the picnic centre and toilets at Broxton		IH
23.	Cheshire Community Action:- to consider membership		MD
24.	Healthwatch Cheshire East Priorities Survey:- to consider response		MD
25.	Clerk's Report		Clerk
26.	Correspondence		Stg Item
27.	Date of next meeting:- Tuesday 18 <sup>th</sup> September 2018		Stg Item
	PART 2		
1.	PRESS AND PUBLIC To resolve to exclude the press and members of the public		Stg Item
2.	Clerk's salary		Stg Item

Stg Item – Standing Item

**The Annual Parish Meeting will follow at 8.30 pm**

Signed:- *Ruth Shackleton* (clerk)      Date:- 3<sup>rd</sup> May 2018