

**Bulkeley and Ridley Parish Council Annual (first) Meeting**  
**On Tuesday 21<sup>st</sup> July 2020**  
**At 7.30 pm in the**  
**Bickerton Village Hall**  
**AGENDA**

No	Item	Presented by																
1.	Apologies	Stg Item																
2.	Declarations of Interest	Stg Item																
3.	Approval of the Minutes of the Meeting held on 11 <sup>th</sup> February 2020	Stg Item																
4.	Matters Arising from the Minutes	Stg Item																
5.	Open Forum: - residents can raise issues with the Council in open discussion	Stg Item																
6.	Policing:- To receive report from Police Cluster Meeting	Stg Item																
7.	Appointment of Officers:- <ul style="list-style-type: none"><li>• Bickerton Burial Board Representatives</li><li>• Association of Parish Councils Representatives</li><li>• Bank Signatories</li></ul>	Stg Item																
8.	Responsible Financial Officer:- - To confirm appointment	Stg Item																
9.	Financial Report: - 9.1 To accept and approve the following payments:- <table><tr><th>Details of Payment</th><th>Amount</th></tr><tr><td>Jake Gurr (Internal Audit) – paid</td><td>£ 95.00</td></tr><tr><td>Zurich Insurance – paid</td><td>£ 193.00</td></tr><tr><td>CHALC (Annual Subs) - paid</td><td>£ 115.92</td></tr><tr><td>Playing Field Maintenance</td><td>tbc</td></tr><tr><td>Bickerton Village Hall</td><td>tbc</td></tr><tr><td>Running Costs</td><td>tbc</td></tr><tr><td>Village Maintenance</td><td>tbc</td></tr></table>	Details of Payment	Amount	Jake Gurr (Internal Audit) – paid	£ 95.00	Zurich Insurance – paid	£ 193.00	CHALC (Annual Subs) - paid	£ 115.92	Playing Field Maintenance	tbc	Bickerton Village Hall	tbc	Running Costs	tbc	Village Maintenance	tbc	Stg Item
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10.	Annual Audit:- 10.1 To receive the Annual Internal Audit Report 10.2 To agree to sign the Certificate of Exemption as neither the gross income nor incurred gross expenditure exceeds £25,000.00 10.3 To accept and approve the Annual Governance Statement (see attachment A) 10.4 To accept and approve the Annual Return for Audit purposes (see attachment A) 10.5 To accept and approve the Risk Assessment (see attachment B)	Stg Item																

11.	Planning Update: - 11.1 See planning register for applications received and recent decisions 11.2 To receive update regarding Mill Lane planning application  20/2407N - Approval of Reserved Matters for Access, Appearance, Landscaping, Layout and Scale, following Outline Approval 16/6202N - Outline application for 13 dwellings with access off Mill Lane including 5 affordable homes: all matters reserved except access at Land Off Mill Lane, Bulkeley	Stg Item
12.	Highways:- Accidents on the A49/A534 at Ridley:- to receive report and agree action	IH
13.	Village Maintenance:- to receive report and agree action regarding the village clean in September	IH / JR
14.	Cheshire Community Action:- to consider Parish Council Membership	Stg Item
15.	Bunbury Charities:- to receive report	MH
16.	Brassey Memorial:- to receive report and agree action	IH
17.	Bickerton Village Hall:- To receive report	IH
18.	Clerk's Report	Clerk
19.	Correspondence	Stg Item

Stg Item – Standing Item

Signed:- *Ruth Shackleton* (clerk)      Date:- 14<sup>th</sup> July 2020

**Parishioners wishing to attend the meeting are requested to contact the Clerk in advance with any issues they wish to raise during the Open Forum part of the meeting and for guidance regarding Covid regulations.**

**Clerk: - Ruth Shackleton  
Tel: - 01948 770678**

**Email: - bulkeleyandridleyparishcouncil@hotmail.co.uk**