

**MINUTES OF THE MEETING
OF BULKELEY AND RIDLEY PARISH COUNCIL
HELD IN BICKERTON VILLAGE HALL AT 7.30 PM
ON TUESDAY 7TH FEBRUARY 2023**

Present: - Councillors Idina Hastings (Chairman),
Richard Frisk, Linda Gaden, Maire Gibson, Peter Groves, Mike Hassall, Jonathan Knight,
Jane McRae, James Weddell, Sally Williamson.
Mrs Ruth Shackleton (Clerk).
No members of the public attended the meeting.

1. APOLOGIES

There were no apologies.

2. DECLARATION OF INTERESTS

Councillors were invited to declare pecuniary or non-pecuniary interests arising from matters on the agenda. None were declared.

3. OPEN FORUM

There was no consideration of this item.

4. APPROVAL OF THE MINUTES

Resolved:- That the Council approve the minutes of the Parish Council meeting held on 8th November 2022.

Proposed by Cllr McRae and seconded by Cllr Groves.

5. MATTERS ARISING FROM THE MINUTES

5.1 Buckingham Palace:- The Council has received a letter from Buckingham Palace following the letter of condolence the Council sent following the Queen's death; the letter from Buckingham Palace is to be framed and put up in Bickerton Village Hall.

5.2 Elections:- The local elections are taking place on Thursday 4th May. The Clerk is due to attend a briefing session and will collect the election packs on behalf of the parish councillors and any other residents who are interested in standing for election. The Clerk is to clarify the process to propose and second candidates.

5.3 May Meeting:- The date of the May meeting is to be changed due to the date of the elections in May. Cllr Hastings to check regarding availability of the Bickerton Village Hall for alternative dates.

6. EVENT FOR THE CORONATION OF CHARLES III

6.1 To agree the Council's contribution towards the event including portaloo and insurance cover:-

The Council's insurance company, Zurich, has confirmed that if parish councils are planning a community event to celebrate the Coronation of King Charles and there will be less than 2,000 attendees at any one time, then there is no need to contact them as the Council will automatically have Public Liability cover for the event under their existing policy, providing the Council:

- Carry out a thorough risk assessment
- Comply with HSE guidance for bonfires, beacons, fireworks or inflatables
- Train your event volunteers and staff

- Ensure that third-party suppliers have their own Public Liability Insurance

Resolved:- The Council agreed to pay £240.00 plus VAT towards the cost to hire two portaloos for the event.

Proposed by Cllr Hastings and seconded by Cllr McRae.

6.2 Commemorative Chinaware:-

The Council considered whether to purchase commemorative chinaware and agreed not to.

6.3 Event:-

The Council discussed the arrangements for the event including timings, activities, catering options, competition prizes and who to invite.

6.4 Working Group:-

The Council considered whether to set up a Working Group for the event.

Resolved:- The Council agreed to set up a Working Group for the event. Cllrs Frisk, McRae, Gibson, Knight and Weddell volunteered to be part of the group.

Proposed by Cllr Hastings and seconded by Cllr McRae.

7. PLAY EQUIPMENT

7.1 Location:-

The Council considered the location of proposed play equipment and agreed to hold a site meeting to discuss where would be appropriate.

7.2 Quotes:-

The Council received quotes for various pieces of play equipment.

The Council agreed to the following:-

- To look into funding availabilities (the Clerk is to contact CEC);
- To arrange for a site meeting with a playground supplier to discuss suitability of equipment;
- To make contact with Torus, the developers of the new housing development on Mill Lane.

8. FINANCIAL REPORT

8.1 WhatsApp Flyers:-

Resolved:- The Council agreed to approve payment of £150.02 for the cards.

Proposed by Cllr Williamson and seconded by Cllr Groves.

8.2 To accept and approve the following payments:-

The Council approved the following payments:-

| Chq No | Date | Reason | Amount |
|--------|----------|-------------------------------------|---------|
| 323 | 07/02/23 | Running Costs | £ 46.37 |
| 324 | 07/02/23 | Bickerton Village Hall (room hire) | £ 30.00 |
| 325 | 07/02/23 | DONATION:- North West Air Ambulance | £100.00 |
| 326 | 07/02/23 | DONATION:- First Responders | £100.00 |
| 327 | 07/02/23 | Acorn Print | £150.02 |
| 328 | 07/02/23 | John Jones | £ 22.50 |

The Clerk was paid by Standing Order.

Reconciled balance at bank as at 31/01/23:- £9,790.90

Resolved:- The above payments were approved by the Council.

Proposed by Cllr Hassall and seconded by Cllr Weddell.

Receipts:- none received

8.3 **Budget to Date:-**

The Council received budget to date figures as at 31st December 2022 and the forecast figures to 31st March 2023.

8.4 **Internal Auditor**

Resolved:- The Council agreed to approve the appointment of Jake Gurr as the Internal Auditor for the Council.

Proposed by Cllr Groves and seconded by Cllr Knight.

9. **CIL (COMMUNITY INFRASTRUCTURE LEVY) MONIES**

The Council has received a total sum of £4,669.21 in respect of CIL monies.

This may be put towards new play equipment at the playing field.

10. **PLANNING UPDATE**

10.1 Register:- See the Planning Applications register for details of all applications received.

10.2 Observations:- The Council discussed the planning process regarding new planning applications. The Clerk is to circulate a summary of what can and cannot be taken into consideration when making observations on planning applications.

11. **VILLAGE MAINTENANCE**

Cllr Hastings updated the meeting of work carried out by residents and John Jones in the village.

12. **BRASSEY STONES**

There has been no further progress.

13. **PLAYING FIELD**

13.1 Signage:- The Council are to arrange for signage for the renaming of the playing field to the Queen Elizabeth Playing Field.

13.2 Ditch:- The Council discussed using a mini digger to clear the ditch. Cllr Weddell is to liaise with Cllr McRae regarding using a mini digger to do the work and with the owner of the neighbouring field

14. **VILLAGE WHATSAPP GROUPS**

The Council discussed how best to publicise / promote the WhatsApp group in Ridley. Cllr Knight offered to print flyers which are then to be distributed to Ridley residents.

15. **BICKERTON VILLAGE HALL**

Cllr Hastings updated the meeting regarding the finances at BVH. The warm space initiative was poorly attended therefore has been cancelled.

16. **CHALC ANNUAL MEETING**

This was considered at the November meeting.

17. **CLERKS REPORT**

No further update.

18. **CORRESPONDENCE**

Previously circulated.

NEXT MEETING OF THE PARISH COUNCIL

The date of next meeting in May 2023 is to be announced

Website:- www.bulkeleyandridleyipc.org.uk