

Bulkeley and Ridley Parish Council Business Meeting

On Tuesday 14th May 2024

At 7.30 pm in the
Bickerton Village Hall

AGENDA

No	Item	Presented by														
1.	Apologies	Stg Item														
2.	Declarations of Interest	Stg Item														
3.	Chairman:- To elect a chairman for the year 2024 – 2025	Stg Item														
4.	Vice Chairman - To elect a vice-chairman for the year 2024 – 2025	Stg Item														
5.	Chairman’s Report	Stg Item														
6.	Appointment of Officers:- <ul style="list-style-type: none">• Bickerton Burial Board Representatives• Association of Parish Councils Representatives• Bank Signatories	Stg Item														
7.	Open Forum:- Residents can raise issues with the Council in open discussion	Stg Item														
8.	Approval of the Minutes of the Meeting held on 13 th February 2024	Stg Item														
9.	Matters Arising from the Minutes	Stg Item														
10.	Responsible Financial Officer:- To confirm appointment	Stg Item														
11.	To confirm adoption of the following (these are on the Council’s website):- <ul style="list-style-type: none">• Code of Conduct• Standing Orders• Financial Regulations• Risk Assessment	Stg Item														
12.	Financial Report:- 12.1 Insurance:- to consider and agree insurance 12.2 CHALC:- to consider and agree whether to renew membership 12.3 To accept and approve the following payments:- <table><tr><th>Details of Payment</th><th>Amount</th></tr><tr><td>Running Costs</td><td>tbc</td></tr><tr><td>Bickerton Village Hall</td><td>tbc</td></tr><tr><td>Village Maintenance</td><td>Tbc</td></tr><tr><td>CHALC (annual subs)</td><td>£132.62</td></tr><tr><td>Zurich Insurance</td><td>£243.00</td></tr><tr><td>Jake Gurr (Internal Audit)</td><td>£150.00</td></tr></table> 12.4 Accounts:- to receive accounts to date including Bank Reconciliation	Details of Payment	Amount	Running Costs	tbc	Bickerton Village Hall	tbc	Village Maintenance	Tbc	CHALC (annual subs)	£132.62	Zurich Insurance	£243.00	Jake Gurr (Internal Audit)	£150.00	Stg Item
Details of Payment	Amount															
Running Costs	tbc															
Bickerton Village Hall	tbc															
Village Maintenance	Tbc															
CHALC (annual subs)	£132.62															
Zurich Insurance	£243.00															
Jake Gurr (Internal Audit)	£150.00															
13.	Annual Audit:- 13.1 To agree to sign the Certificate of Exemption as neither the gross income nor incurred gross expenditure exceeds £25,000.00	Stg Item														

	13.2 To accept and approve the Annual Governance Statement 13.3 To accept and approve the Statement of Accounts 2023 – 24 and Annual Return for Audit purposes 13.4 Internal Audit:- to receive report and agree any actions	
14.	Police Cluster Meeting:- To receive report	Stg Item
15.	Planning Update: - See planning register for applications received and recent decisions	Stg Item
16.	Defibrillators:- To receive update and agree any actions	RF
17.	Highways:- To receive update and agree any actions	Stg Item
18.	Playing Field:- To receive report and agree any actions regarding maintenance including weeding	Stg Item
19.	Village Maintenance / Appearance:- To receive report and agree any action	IH
20.	Bickerton Village Hall:- To receive report	IH
21.	Clerk's Report	Clerk
22.	Correspondence	Stg Item

Stg Item – Standing Item

Signed:- *Ruth Shackleton* (clerk) Date:- 8th May 2024

The Annual Parish Meeting will follow at 8.30 pm

Meetings of a parish meeting are a forum for parish councils to engage with the local electorate. The parish meeting of a parish must assemble annually on some day between 1st March and 1st June, both inclusive, in every year.

A parish meeting consists of the local government electors of a parish and the purpose of the meeting is to discuss parish affairs.

Dates of Meetings:-

Tuesday 13th February 2024

Tuesday 14th May 2024

Tuesday 10th September 2024

Tuesday 12th November 2024