

Bulkeley and Ridley Parish Council Business Meeting

On Tuesday 13th May 2025

At 7.30 pm in the
Bickerton Village Hall

AGENDA

No	Item	Presented by																		
1.	Apologies	Stg Item																		
2.	Chairman:- To elect a chairman for the year 2025 – 2026	Stg Item																		
3.	Vice Chairman - To elect a vice-chairman for the year 2025 – 2026	Stg Item																		
4.	Chairman’s Report	Stg Item																		
5.	Appointment of Officers:- <ul style="list-style-type: none">• Bickerton Burial Board Representatives• Association of Parish Councils Representatives Bank Signatories	Stg Item																		
6.	Declarations of Interest	Stg Item																		
7.	Open Forum:- Residents can raise issues with the Council in open discussion	Stg Item																		
8.	Minutes:- Approval of the Minutes of the Meeting held on 11 th February 2025	Stg Item																		
9.	Matters Arising from the Minutes	Stg Item																		
10.	Responsible Financial Officer:- To confirm appointment	Stg Item																		
11.	To confirm adoption of the following (these are on the Council’s website):- <ul style="list-style-type: none">• Code of Conduct• Standing Orders• Financial Regulations• Risk Assessment	Stg Item																		
12.	Police Cluster Meeting:- To receive report	Stg Item																		
13.	Grant Request:- To consider grant request received from 1 st Sandstone Scout group for donation toward the upgrade the kitchen at the hut	JW																		
14.	Financial Report:- 14.1 Insurance:- to consider and agree insurance 14.2 CHALC:- to consider and agree whether to renew membership 14.3 To accept and approve the following payments:- <table><tr><th>Details of Payment</th><th>Amount</th></tr><tr><td>Running Costs</td><td>tbc</td></tr><tr><td>Bickerton Village Hall</td><td>£ 30.00</td></tr><tr><td>Village Maintenance</td><td>£ 30.00</td></tr><tr><td>HMRC</td><td>Tbc</td></tr><tr><td>London Hearts (defibrillator and cabinet)</td><td>Tbc</td></tr><tr><td>Reimburse cost of Perspex for noticeboard</td><td>Tbc</td></tr><tr><td>Zurich Insurance</td><td>Tbc</td></tr><tr><td>CHALC</td><td>Tbc</td></tr></table> 14.4 Accounts:- to receive accounts to date including Bank Reconciliation 14.5 Bank signatories:- to ADD receive update and agree any action(s)	Details of Payment	Amount	Running Costs	tbc	Bickerton Village Hall	£ 30.00	Village Maintenance	£ 30.00	HMRC	Tbc	London Hearts (defibrillator and cabinet)	Tbc	Reimburse cost of Perspex for noticeboard	Tbc	Zurich Insurance	Tbc	CHALC	Tbc	Stg Item
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CHALC	Tbc																			

15.	Annual Audit:- 15.1 To agree to sign the Certificate of Exemption as neither the gross income nor incurred gross expenditure exceeds £25,000.00 15.2 To accept and approve the Annual Governance Statement 15.3 To accept and approve the Statement of Accounts 2024 – 25 and Annual Return for Audit purposes 15.4 Internal Audit:- to receive report and agree any actions	Stg Item
16.	Planning Update: - See planning register for applications received and recent decisions	Stg Item
17.	Play Equipment / Playing Field:- 17.1 Update:- To receive update and agree any actions regarding equipment / storage 17.2 Equipment:- To receive update regarding lottery grant for adult exercise equipment for Playing Field 17.3 Football Nets:-To receive update and agree any actions	RF Clerk JW
18.	Defibrillators:- 18.1 Ridley:- To receive update and agree actions(s) 18.2 Bulkeley:- To receive update and agree action(s)	Stg Item
19.	Highways:- 19.1 Speed Control:- To receive report regarding Speed Control Measures through the village of Bulkeley and agreed any action 19.2 Road Safety:- To receive report and agreed any action(s)	SJ AW
20.	Village Maintenance / Appearance:- To receive report and agree any action(s)	Stg Item
21.	Bickerton Village Hall:- To receive report	RF
22.	Clerk's Report	Clerk
23.	Correspondence	Stg Item

Stg Item – Standing Item

**The Annual Parish Meeting will follow immediately
after the Parish Council meeting at 8.30 pm**

Meetings of a parish meeting are a forum for parish councils to engage with the local electorate. The parish meeting of a parish must assemble annually on some day between 1st March and 1st June, both inclusive, in every year.

A parish meeting consists of the local government electors of a parish and the purpose of the meeting is to discuss parish affairs.

Signed:- Ruth Shackleton (clerk) Date:- 7th May 2025

• **Dates of Meetings:-**

Tuesday 11th February 2025
Tuesday 13th May 2025
Tuesday 9th September 2025
Tuesday 11th November 2025