

**Bulkeley and Ridley Parish Council Annual (first) Meeting**  
**On Tuesday 16<sup>th</sup> May 2017 At 7.30 pm in the Bickerton Village**  
**Hall**

**AGENDA**

No	Item	Presented by										
1.	Apologies	Stg Item										
2.	Declarations of Interest	Stg Item										
3.	Chairman:- To elect a chairman for the year 2017 – 2018	Stg Item										
4.	Vice Chairman - To elect a vice-chairman for the year 2017 – 2018	Stg Item										
5.	Chairman's Report	Stg Item										
6.	Appointment of Officers:- <ul style="list-style-type: none"> <li>• Bickerton Burial Board Representatives</li> <li>• Association of Parish Councils Representatives</li> <li>• Bank Signatories</li> <li>• Bunbury Charities</li> </ul>	Stg Item										
7.	Approval of the Minutes of the Meeting held on 21 <sup>st</sup> February 2017	Stg Item										
8.	Matters Arising from the Minutes	Stg Item										
9.	Open Forum - residents can raise issues with the Council in open discussion	Stg Item										
10.	Policing:- to receive report from Police Cluster Meeting	Stg Item										
11.	Responsible Financial Officer:- - To confirm appointment	Stg Item										
12.	To confirm adoption of the following (as circulated):- <ul style="list-style-type: none"> <li>• Code of Conduct</li> <li>• Standing Orders</li> <li>• Financial Regulations</li> <li>• Risk Assessment</li> </ul>	Stg Item										
13.	Annual Audit:- <p>13.1 To agree to appoint Richard Salmon to carry out the internal audit.</p> <p>13.2 To accept and approve the Annual Governance Statement</p> <p>13.3 To accept and approve the Risk Assessment (see attachment)</p> <p>13.4 To accept and approve the Annual Return for Audit purposes (see attachment B)</p>	Stg Item										
14.	Financial Report:- <p>14.1 To accept and approve the following payments:-</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Details of Payment</th> <th style="text-align: left;">Amount</th> </tr> </thead> <tbody> <tr> <td>Bickerton Village Hall</td> <td>tbc</td> </tr> <tr> <td>Running Costs</td> <td>Tbc</td> </tr> <tr> <td>Speed Gun</td> <td>£ 97.50</td> </tr> <tr> <td>Mowing the playing field</td> <td>£ 75.00</td> </tr> </tbody> </table>	Details of Payment	Amount	Bickerton Village Hall	tbc	Running Costs	Tbc	Speed Gun	£ 97.50	Mowing the playing field	£ 75.00	Clerk
Details of Payment	Amount											
Bickerton Village Hall	tbc											
Running Costs	Tbc											
Speed Gun	£ 97.50											
Mowing the playing field	£ 75.00											

	Website costs	£ 72.00	
	CHALC (training)	£ 15.00	
	CHALC (Annual Subs)	£101.15	
	Richard Salmon (internal audit)	£ 30.00	
	Community Lincs (Insurance)	£191.59	
	Village Maintenance	£ 90.00	
15.	Planning Update:- 15.1 See planning register for applications received and recent decisions 15.2 Planning Appeal: 16/6202N - Outline application for 13 dwellings with access off Mill Lane including 5 affordable homes: all matters reserved except access at Land off MILL LANE, BULKELEY		Stg Item
16.	Highways:- Speedwatch:- to receive update		IH
17.	Bunbury Charity Report:- To receive report		MH
18.	Village Maintenance:- 18.1 To agree action 18.2 To discuss mowing the playing field		IH
19.	Bickerton Village Hall:- To receive report		IH
20.	Clerk's Report		Clerk
21.	Pension:- to receive update		Clerk
22.	Cheshire Community Action:- To consider membership		
23.	Correspondence		Stg Item
24.	Date of next meeting:- Tuesday 19 <sup>th</sup> September 2017		Stg Item
	PART 2		
1.	PRESS AND PUBLIC To resolve to exclude the press and members of the public		Stg Item
2.	Clerk's salary		Stg Item

Stg Item – Standing Item

**The Annual Parish Meeting will follow at 8.30 pm**

Signed:- *Ruth Shackleton* (clerk)      Date:- 8<sup>th</sup> May 2017