

**DRAFT MINUTES OF THE MEETING
OF BULKELEY AND RIDLEY PARISH COUNCIL
HELD ON TUESDAY 8TH SEPTEMBER 2020
AT 7.30 PM IN BICKERTON VILLAGE HALL**

Present: - Councillors Idina Hastings, Richard Frisk, Linda Gaden, Peter Groves, Mike Hassall. Nadine Hunter, Jonathan Knight, James Rutter, James Weddell. CEC Cllr Stan Davies. Mrs Ruth Shackleton (Clerk).
No members of the public attended the meeting.

1. APOLOGIES

Councillor Jane McRae.

2. DECLARATION OF INTERESTS

Councillors were invited to declare pecuniary or non-pecuniary interests arising from matters on the agenda. None were declared.

3. APPROVAL OF THE MINUTES

Resolved:- That the Council approve the minutes of the Parish Council meeting held on 1st July 2020. Proposed by Cllr Groves and seconded by Cllr Hunter.

4. MATTERS ARISING FROM THE MINUTES

4.1 Nat West:- the bank have confirmed that Cllr Weddell and the Clerk have been added as bank signatories.

4.2 Mill Lane development:- Cllr Weddell updated the meeting of the amendments.

4.3 Village clean-up day:- this is to be postponed.

5. OPEN FORUM

There was no consideration of this item.

6. FINANCIAL REPORT

6.1 To accept and approve the following payments:-

The Council approved the following payments:-

Chq No	Date	Reason	Amount
270	06/08/20	N Jones (mow playing field 10 times 2019 / 2020)	£ 250.00
271	08/0920	Village Maintenance:- John Jones	£ 45.00
272	08/09/20	Running Costs	£ 44.23
273	08/09/20	Bickerton Village Hall (Room Hire)	£ 27.50

The Clerk was paid by Standing Order.

Receipts:-

Precept;- £2,086.50

Reconciled balance at bank as at 31/08/20:- £3,936.30.

Resolved:- The above payments were approved. Proposed by Cllr Hassall and seconded by Cllr Rutter.

6.2 Budget to Date:-

The Council received the budget to date figures.

7. AUDIT

The Council noted the following from the external auditors, PKF Littlejohn LLP, who have emailed to advise the following:-

“This is an automated message to notify you that we have received and logged the notification of exempt status for the year ended 31 March 2020 submitted to us for Bulkeley & Ridley Parish Council. By notifying us that Bulkeley & Ridley Parish Council has claimed exemption there is no review to be performed and consequently no auditor certificate and report, or any other closure documentation, will be issued by us for this reporting year.”

In accordance with the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities the Council has published the following documents on the website:-

- (i) Certificate of Exemption (page 3 of the AGAR);
- (ii) Annual Internal Audit Report 2019 – 20 (page 4 of the AGAR);
- (iii) Section 1 – Annual Governance Statement 2019 – 20 (page 5 of the AGAR);
- (iv) Section 2 – Accounting Statements 2019 – 20 (page 6 of the AGAR);
- (v) Analysis of Variances;
- (vi) Bank Reconciliation;
- (vii) Notice of the period for the exercise of public rights and other information required by Regulation 15 (2) Accounts and Audit Regulations 2015.

8. PLANNING UPDATE

8.1 Planning Register

See the Planning Applications register for details of all applications received.

8.2 Laurels Planning Application:-

Cllr Hastings updated the meeting as there is to be a complaint made by a neighbour to the Ombudsmen regarding the handling of the Laurels Planning Application.

9. HIGHWAYS

The new layout at the junction of the A49 and A534 is working as it is slowing traffic down at the junction.

10. VILLAGE MAINTENANCE

Update:-

- 10.1 John Jones is clearing a path round the Marl Pit.
- 10.2 The tall spruce tree on Hitchen Lane is dying, action is due to be taken.
- 10.3 Layby:- The Clerk has contacted CEC regarding levelling the surface of the layby with chippings and is waiting for a response.
- 10.4 Overhead Electricity Wires:- Trees at the Marl Pit have grown and are close to the overhead electricity wires. Cllr Weddell is to report this to Scottish Power and request that they reduce the height of the trees.

11. BRASSEY MEMORIAL

There has been little progress with finding someone to create a wood sculpture. John Jones is to renovate the cobblestones.

12. MEETING DATES

Council meeting dates for 2021 are 9th February; 11th May; 14th September and 9th November. The clerk is to book the meeting room at BVH.

13. BICKERTON VILLAGE HALL

Cllr Hastings updated the meeting regarding the finances of BVH and recent maintenance work regarding ventilation maintenance.

14. CLERKS REPORT

Nothing further to report.

15. CORRESPONDENCE

The list of correspondence received has been distributed to councillors.

16. NEXT MEETING OF THE PARISH COUNCIL

The date of next meeting is Tuesday 10th November 2020

Website:- www.bulkeleyandridley.org.uk