

**MINUTES OF THE MEETING
OF BULKELEY AND RIDLEY PARISH COUNCIL
HELD IN BICKERTON VILLAGE HALL AT 7.30 PM
ON TUESDAY 13TH SEPTEMBER 2022**

Present: - Councillors Idina Hastings (Chairman), Linda Gaden, Mike Hassall, Jonathan Knight, Jane McRae, James Weddell, Mrs Ruth Shackleton (Clerk).
No members of the public attended the meeting.

1. APOLOGIES

Councillors Richard Frisk, Maire Gibson, Peter Groves, Sally Williamson.

2. DECLARATION OF INTERESTS

Councillors were invited to declare pecuniary or non-pecuniary interests arising from matters on the agenda.

None were declared.

3. OPEN FORUM

There was no consideration of this item.

4. APPROVAL OF THE MINUTES

Resolved:- That the Council approve the minutes of the Parish Council meeting held on 10th May 2022.

Proposed by Cllr McRae and seconded by Cllr Weddell.

5. MATTERS ARISING FROM THE MINUTES

5.1 Platinum Jubilee Event:- This was a great success. The Council thanked Cllr McRae and her husband for helping with the organising of the event.

5.2 Speed Limit on Stonehouse Lane (between Beeston and Peckforton):- There is no update.

6. ANNUAL AUDIT

The AGAR for 2021-22 has been returned to the External Auditor, PKF Littlejohn.

In accordance with the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities the Council has published the following documents on the website:-

- (i) Certificate of Exemption (page 3 of the AGAR);
- (ii) Annual Internal Audit Report 2020 – 21 (page 4 of the AGAR);
- (iii) Section 1 – Annual Governance Statement 2020 - 21 (page 5 of the AGAR);
- (iv) Section 2 – Accounting Statements 2020 – 21 (page 6 of the AGAR);
- (v) Analysis of Variances;
- (vi) Bank Reconciliation;
- (vii) Notice of the period for the exercise of public rights and other information required by Regulation 15 (2) Accounts and Audit Regulations 2015.

The External Auditor, PKF Littlejohn, has sent an automated message to notify the Council that the AGAR has been received and logged the notification of exempt status for the year ended 31st March 2022.

7. INTERNAL PROCEDURES

Resolved:- That the Council agree to adopt the following:-

- Standing Orders

- Financial Regulations
Proposed by Cllr Gaden and seconded by Cllr Knight.

8. **FINANCIAL REPORT**

8.1 Cheshire Community Action:-

The Council considered whether to renew membership and agreed not to.

8.2 Jubilee Event:-

The Council considered payment of one off event insurance cover for the Jubilee event.

Resolved:- That the Council agree to reimburse Cllr McRae for the insurance cover.

Proposed by Cllr Hastings and seconded by Cllr Weddell.

8.3 To accept and approve the following payments:-

The Council approved the following payments:-

Chq No	Date	Reason	Amount
313	13/09/22	Running Costs	£ 59.37
314	13/09/22	Then Media	£288.00
315	13/09/22	Protectivity Insurance (reimburse Cllr McRae)	£134.07
316	13/09/22	Bickerton Village Hall (room hire)	£ 30.00
317	13/09/22	Replace uncashed cheque 280	£ 86.40
318	13/09/22	John Jones	£ 45.00

The Clerk was paid by Standing Order.

Reconciled balance at bank as at 30/08/22:- £9,121.71

Resolved:- The above payments were approved by the Council.

Proposed by Cllr Hassall and seconded by Cllr Gaden.

8.4 Receipts:-

CIL Payment:- £2,304.91.

VAT Rebate:- £97.84.

9. **CIL (COMMUNITY INFRASTRUCTURE LEVY) MONIES**

The Council has a total sum of £4,669.21 in respect of CIL monies. CIL money must be spent on the provisio, or maintenance of infrastructure in the parish. The Council considered various options including play equipment and speed signage.

It was agreed to ask residents for their suggestions via the WhatsApp group.

10. **PLANNING UPDATE**

See the Planning Applications register attached for details of all applications received.

11. **VILLAGE MAINTENANCE**

Cllr Hastings is to ask Peter Moulton to cut back the hedges at the playing field.

12. **BRASSEY STONES**

A team of volunteers and the CEC Conservation Officer helped carry out work to clear up the site.

Cllr Hastings advised that the wooden posts of the noticeboard need to be replaced. She has obtained a quote for less than £50.00 for the wood and has asked Andy Rubbathan if he will do the work required. The Council were in agreement for the work to go ahead.

13. **PLAYING FIELDS**

- 13.1 Cllr Hastings informed the meeting that the stanchion at the playing field may require some attention / replacing. The Council agreed in principle to pay for either repairs or a replacement.

- 13.2 Scottish Power are due to carry out work to the electricity transformer on 20th September and have requested permission to access the equipment via the playing fields.
14. **MERGER OF BULKELEY AND RIDLEY PARISHES**
The merger of the parishes now means that Councillor no longer represent either the parish of Bulkeley and the parish of Ridley. All ten Councillors represent the parish of Bulkeley and Ridley.
15. **WHATS APP**
The residents of Bulkeley have two WhatsApp groups (social and SOS). The Council considered inviting the residents of Ridley to join the WhatsApp groups and agreed to invite them to join both groups. Councillors are to visit residents in Ridley to invite them to join with the relevant paperwork providing permission.
16. **BICKERTON VILLAGE HALL**
Cllr Hastings updated the meeting regarding the finances at BVH.
The BVH Committee are due to consider whether to open up the hall one day a week for a planned drop in social club over the autumn and winter.
17. **DATES FOR 2023 MEETINGS**
Council meeting dates for 2023 are 7th February; 9th May; 12th September and 14th November.
The clerk is to book the meeting room at BVH.
18. **CLERKS REPORT**
Nothing further to report.
19. **CORRESPONDENCE**
Previously circulated.

Death of Queen Elizabeth II

Bulkeley and Ridley Parish Council are deeply saddened by the death of Her Majesty Queen Elizabeth II on 8th September 2022 and have expressed their sincere condolences to the Royal Family.

Councillors held a minutes silence at the end of the meeting to commemorate the life of Queen Elizabeth II.

NEXT MEETING OF THE PARISH COUNCIL

The date of next meeting is Tuesday 8th November 2022

Website:- www.bulkeleyandridleypc.org.uk