

**Bulkeley and Ridley Parish Council**  
**Annual (first) Business Meeting**  
**On Tuesday 23<sup>rd</sup> May 2023**  
**At 7.30 pm in the Bickerton Village Hall**  
**AGENDA**

No	Item	Presented by						
1.	Community Governance:- To acknowledge the newly formed Council of Bulkeley and Ridley Parish Council	Stg Item						
2.	Clerk / RFO:- To confirm the appointment of the Clerk / RFO to the newly formed Bulkeley and Ridley Parish Council	Stg Item						
3.	Apologies	Stg Item						
4.	Declarations of Interest	Stg Item						
5.	Chairman:- To elect a chairman for the year 2023 – 2024	Stg Item						
6.	Vice Chairman - To elect a vice-chairman for the year 2023 – 2024	Stg Item						
7.	Casual Vacancy:- To consider co-option to fill the vacancy	Stg Item						
8.	Chairman's Report	Stg Item						
9.	Appointment of Officers:- <ul style="list-style-type: none"> <li>• Bickerton Burial Board Representatives</li> <li>• Association of Parish Councils Representatives</li> <li>• Bank Signatories</li> </ul>	Stg Item						
10.	Open Forum - Residents can raise issues with the Council in open discussion	Stg Item						
11.	Approval of the Minutes of the Meeting held on 6 <sup>th</sup> February 2023	Stg Item						
12.	Matters Arising from the Minutes	Stg Item						
13.	Responsible Financial Officer:- To confirm appointment	Stg Item						
14.	To confirm adoption of the following (these are on the Council's website):- <ul style="list-style-type: none"> <li>• Code of Conduct</li> <li>• Standing Orders</li> <li>• Financial Regulations</li> <li>• Risk Assessment</li> </ul>	Stg Item						
15.	Financial Report: - 15.1 Insurance:- to consider and agree insurance 15.2 CHALC:- to consider and agree whether to renew membership 15.3 To accept and approve the following payments:- <table border="1" style="width: 100%; margin-top: 5px;"> <thead> <tr> <th>Details of Payment</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Running Costs</td> <td>tbc</td> </tr> <tr> <td>Bickerton Village Hall</td> <td>tbc</td> </tr> </tbody> </table>	Details of Payment	Amount	Running Costs	tbc	Bickerton Village Hall	tbc	Stg Item
Details of Payment	Amount							
Running Costs	tbc							
Bickerton Village Hall	tbc							

	Village Maintenance	Tbc	
	Zurich Insurance	£206.30	
	CHALC subscriptions	£128.02	
	Jake Gurr FCA (internal audit)	£125.00	
16.	Annual Audit:- 16.1 To agree to sign the Certificate of Exemption as neither the gross income nor incurred gross expenditure exceeds £25,000.00 16.2 To accept and approve the Annual Governance Statement 16.3 To accept and approve the Statement of Accounts 2022 – 23 and Annual Return for Audit purposes 16.4 Internal Audit:- to receive report and agree any actions		Stg Item
17.	Planning Update: - See planning register for applications received and recent decisions		Stg Item
18.	Defibrillators:- 18.1 To consider replacement of defibrillator in Bulkeley 18.2 To consider request received to contribute towards cost of new defibrillator in Ridley		IH
19.	Highways:- 19.1 Speeding Concerns:- to consider action including solar signs 19.2 Speed Limit:- to consider requesting for a reduction in speed limit on the A534 through Bulkeley		IH
20.	Playing Field:- To receive report and agree any actions regarding maintenance including weeding		IH
21.	Play Equipment:- To consider purchase of new play equipment and agree actions		IH
22.	Village Maintenance / Appearance:- To receive report and agree any action		IH
23.	Brassey Stones:- To receive report and agree any action		IH
24.	Coronation Event:- To receive report		JM
25.	Bickerton Village Hall:- To receive report		IH
26.	Clerk's Report		Clerk
27.	Correspondence		Stg Item

Stg Item – Standing Item

Signed:- *Ruth Shackleton* (clerk)

Date:- 16<sup>th</sup> May 2023

## **The Annual Parish Meeting will follow at 8.30 pm**

Meetings of a parish meeting are a forum for parish councils to engage with the local electorate. The parish meeting of a parish must assemble annually on some day between 1st March and 1st June, both inclusive, in every year.

A parish meeting consists of the local government electors of a parish and the purpose of the meeting is to discuss parish affairs.

- **Dates of Meetings:-**

Tuesday 7<sup>th</sup> February 2023

Tuesday 23<sup>rd</sup> May 2023

Tuesday 12<sup>th</sup> September 2023

Tuesday 14<sup>th</sup> November 2023

